

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:33 p.m. by Commissioner Concato on December 15, 2008.

PRESENT – Commissioners Concato, Jordan, Baylis, Waters and Walters

ABSENT - None

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

Commissioner Concato reads the First Capital Item to replace the Suburban for the cost not to exceed \$34,753. Attorney Youssouf explains the election procedure to the public in attendance. All parties sign in. Commissioner Concato reads the second Capital Item to replace the 1983 Hahn Pumper for the cost not to exceed \$500,000. Both projects to be paid for with accumulated capital reserves and our Future Capital Funds. All in Favor – unanimous approval. It was noted that there were 21 signatures and therefore the vote was 21 to 0, in favor of the items to be placed in the 2009 budget.

Attorney reads Budget Resolution. Motion to approve the resolution by Commissioner Jordan, Seconded by Commissioner Concato. **VOTE: AYE:** Commissioners Concato, Jordan, Waters and Walters **NAY:** None. **ABSENT:** Commissioner Baylis

Question was raised as to the Military/Absentee Notice being published by Braslow for all four districts. Attorney Youssouf to look into the matter.

VOLUNTEER COMPANY REPORT – President Carson advises that they have several new members. Some transferring from another station, some were support members. President Carson to get Bonnie copies of the applications. Motion to approve by Commissioner Jordan, Seconded by Commissioner Waters. **VOTE: AYE:** Commissioners Concato, Jordan, Waters and Walters **NAY:** None.

President Carson is looking for reimbursement of physicals for Joseph Sommers, Vincent Caballo. Bonnie to look into the status.

President Carson advises that the renovations are just about complete at the main station.

Discussion regarding the rip and run issues. They are in need of a mouse for the computer. Bonnie to get one for them.

Discussion regarding LOSAP. Motion to accept the 25 members at \$800 each, 3 members prorated at \$333.33 each and 1 member prorated at \$400, for a total due of \$21,399.99. The Board will reserve the funds for 2008 until such time as the applications can all be processed. This motion made by Commissioner Jordan,

Seconded by Commissioner Walter. **VOTE: AYE:** Commissioners Concato, Jordan, Waters and Walters **NAY:** None.

SECRETARIES REPORT – Motion to approve the minutes as prepared by Administrative Clerk Brown, Motion by Commissioner Waters, seconded by Commissioner Concato. **VOTE: AYE:** Commissioners Concato, Jordan, Waters and Walters **NAY:** None.

TREASURER'S REPORT - Commissioner Concato reads the summary of the report. Motion to accept the summary as read made by Commissioner Walter, seconded by Commissioner Jordan. **VOTE: AYE:** Commissioners Concato, Jordan, Waters and Walters **NAY:** None.

Discussion regarding moving funds. Motion to transfer funds to our highest yielding account by Commissioner Concato, seconded by Commissioner Jordan. **VOTE: AYE:** Commissioners Concato, Jordan, Baylis, Waters and Walters **NAY:** None.

Commissioner Concato reads resolution for yearend transfers and Reserve accounts. Motion to accept by Commissioner Walter, Seconded by Commissioner Waters. **VOTE: AYE:** Commissioners Concato, Jordan, Waters and Walters **NAY:** None.

ATTORNEY JOSEPH YOUSSEUF – Attorney Youssouf advises that he has the resolution appointing firefighter Stacy as the alternate Fire Official. Administrative Clerk Brown to add to the minutes of October 20, 2008.

Discussion regarding the upcoming election. Election will be the third Saturday in February, February 21. Petitions are due in on Friday January 23.

CHIEF BYRNES' REPORT - A report has been given to the Commissioners for review. A copy of report is attached.

Chief Byrnes discussed finishing up fire inspections for the year. Also discussed the issue with the phones up at the main station. President Carson to get with the Chief and look into the phone system and get the line installed.

Chief Byrnes advises that the district study is ongoing and that the representatives are coming out on January 14 to meet with everyone.

Commissioner Walter asks about the price quote on the head sets. Chief Byrnes advised that they have been ordered and we are awaiting their arrival.

Discussion regarding Holiday coverage and coverage for the installation dinner. Chief Byrnes and Chief Smith advised that no coverage was needed for the holidays. Chief Smith felt confident after talking with his crews that enough firefighters would be around

and in town those days. However, he has requested that the Career staff work the installation dinner from 5 p.m. to 12 midnight.

CHIEF SMITH'S REPORT – A report has been given to the Commissioners for review. A copy of report is attached.

Assistant Chief Fatovic discussed issues with unit broken down on Sunday. He advised that he called Brian and they found a broken fuel filter.

OLD BUSINESS – Discussion regarding the District Study. They want to meet with the Commissioners. Discussion regarding the date. Attorney advises that we just need to post a notice 48 hours in advance and place the notice on the community bulletin board.

Discussion regarding replacement of the heating unit in the original bay area. Motion to approve up to \$6,750 for replacement of the unit. Administrative Clerk Brown to obtain two other quotes. Motion to accept by Commissioner Waters, Seconded by Commissioner Jordan. **VOTE: AYE:** Commissioners Concato, Jordan, Baylis, Waters and Walters **NAY:** None.

NEW BUSINESS – Commissioner Concato discusses two new committees he would like to see initiated. One would be the review of the SOG's as they come in to the board and the other Committee would be a Budget review committee. Commissioner s Waters and Jordan will head the SOG Committee, Commissioners Baylis and Walter will be on the Budget Review Committee.

Discussion regarding the Lenses kits for the mask. Administrative Clerk to look into obtaining the kits from George Fosdick at New Jersey Fire Equipment.

OPEN TO THE PUBLIC: No comments

Motion to accept a Resolution authorizing a closed-session or executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, by Commissioner Seconded by Commissioner. **ROLE CALL:** AYE; COMMISSIONER CONCATO: AYE; COMMISSIONER JORDAN: AYE; COMMISSIONER BAYLIS: AYE; COMMISSIONER WATERS: AYE; COMMISSIONER WALTERS.

Meeting closed to the public for Executive at 8:24 p.m.

Executive session opened at 8:24 p.m. In attendance are Commissioner Baylis, Jordan, Concato, Walter and Waters. Deputy Chief Byrnes and Attorney Joseph Youssouf, and Administrative Clerk Brown.

Executive session closed at 9:17 p.m.

Regular meeting reopened at 9:17 p.m.

Board amends their vote regarding the acceptance of the new members to the Volunteer Fire Company. Motion is conditionally approved upon receiving their medical applications and paperwork. Send email to Chief and President advising that they are not insured until all their paperwork is received. Therefore no keys will be issued and they will not be authorized to respond to files until such time as all paperwork is in order. Motion by Commissioner Jordan, Seconded by Commissioner Walter. **VOTE: AYE:** Commissioners Concato, Jordan, Baylis, Waters and Walters **NAY:** None.

Motion to adjourn the meeting at approximately 9:23 p.m. by Commissioner Concato, seconded by Commissioner Jordan. **VOTE: AYE:** Commissioners Concato, Jordan, Baylis, Waters and Walters **NAY:** None.

COMMISSIONER JORDAN, SECRETARY