

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:33 p.m. by Attorney Youssouf on July 21, 2008.

Commissioner John Walter is sworn in to office by Attorney Youssouf.

PRESENT – Commissioners Concato, Jordan, Baylis, Waters and Walter.
(Commissioner Baylis arrived at 8:12 p.m.)

ABSENT - None

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

VOLUNTEER COMPANY REPORT – President Carson advises that there are no new members this month.

President Carson advises that the Forms for the platform have been done and the concrete is being delivered on Wednesday. Discussion regarding the Shed information. President Carson advises the Board that Commissioner Eitel had all the paperwork. Administrative Clerk Brown to contact Commissioner Eitel to check on the location of the paperwork. They were looking at a 12 x 20 Shed with garage door. Assistant Chief Fatovic is doing the permit.

Discussion regarding physicals. This topic is being handled by the safety committee now. Officer Hussey, the two chiefs, FF Stacy are all working on the new proposals and will submit for the Board's review as soon as it is ready.

SECRETARIES REPORT – Commissioner Jordan advises that the minutes of last month needed to be changed under old business, it should be Commissioner Jordan and Not Commissioner Waters with regard to the discussion of the Fire District Study. Motion to approve the minutes with the changes as discussed by Commissioner Jordan, seconded by Commissioner Waters. **VOTE: AYE:** Commissioners Concato, Jordan, Waters and Walter **NAY:** None.

TREASURER'S REPORT – Commissioner Concato reads the summary of the report. Motion to accept the summary as read made by Commissioner Jordan, seconded by Commissioner Waters. **VOTE: AYE:** Commissioners Concato, Jordan, Waters and Walter **NAY:** None.

ATTORNEY JOSEPH YOUSOUF – Attorney Youssouf reads Resolution Commemorating the public Service of Carmine M. Flora. Motion to approve the Resolution as read by Commissioner Jordan, Seconded by Commissioner Concato. **VOTE: AYE:** Commissioners Concato, Jordan, Waters and Walter **NAY:** None.

Resolution read appointing John Walter to the office of Fire Commissioner.
Motion to accept by Commissioner Jordan, seconded by Commissioner Concato.
VOTE: AYE: Commissioners Concato, Jordan, Waters and Walter **NAY:** None.

Discussion regarding the Defined Contribution Retirement Program. In order to participate you must earn a minimum of \$1500 and you cannot enroll if you do not get that much. Less than 5000 annually, you may waive participation. Once you waive, it is irrevocable. Administered by prudential to run the program. See the state website for detailed information to attach to the minutes. Attorney advises that the Board must adopt the resolution even if not eligible. Resolution determining positions eligible for the Defined Contribution Retirement Program read by Attorney Youssef. Motion to accept the Resolution by Commissioner Walter, seconded by Commissioner Jordan. **VOTE: AYE:** Commissioners Concato, Jordan, Waters and Walter **NAY:** None.

BUREAU FIRE SAFETY REPORT - A report has been given to the Commissioners for review, as well as a Fire Prevention package for the Commissioners review. A copy of report is attached.

CHIEF BYRNES REPORT - A report has been given to the Commissioners for review. A copy of report is attached.

CHIEF SMITH'S REPORT – No Written Report received.

President Carson advises that the Suburban is getting costly to repair and that the chief's will be meeting to purchase another vehicle, possibly a utility vehicle and turning that into a chief's vehicle. Discussion regarding that cost of vehicles coming down due to the gas prices. Attorney Youssef advises to keep it under the threshold which is \$21,000. Administrative Clerk reminds the Board that she is State Certified and therefore they will need to stay under \$29,000.

Discussion regarding EMS. Commissioner Waters advises that Chief Byrnes provided some numbers but that he is still working on it and recommends that it be tabled until next month's meeting.

Discussion regarding the old 5505 and the repairs previously quoted. It is noted that the repair of \$7,500 is for repairing what is visible before opening the unit up. Once the unit is opened, the repairs could be more. It was decided to get updated quotes since the existing quote was so old. It was also noted that the invoice was for Whitesville, need to investigate to be sure it's our ladder truck and not Whitesville's.

Discussion regarding the hose bed configuration on 5521. Makes it more difficult without separators. Chief Byrnes is getting prices to install a hose divider. We might possibly have to get one fabricated. President Carson to get with the Chief and look into this matter.

President Carson reiterated the Volunteer's fire company's interest to purchase 5501 to restore for tradition and history of the district. Item tabled until next month when Ken's here.

Commissioner Concato asks Chief Smith how the training is going on the new truck and to see if they are comfortable with the truck. President Carson requests that a letter from the Board be sent to pierce on behalf of their employee that was heredavbon929

OLD BUSINESS – Discussion regarding the status of Cameras for the building. Administrative Clerk Brown to Contact Firefighter Siedler and get information about other companies. Need to get two more quotes.

Discussion regarding the replacement pumper. Commissioner Baylis advises that he started on the specifications and when he gets back from Baltimore, he will be setting up a meeting in August.

Commissioner Waters discusses the Analysis of Productivity. Would like to better inform the public thru reports and percentage stats about all the other things that our paid staff does during the day. Thinks that we should put a plan together as to what information the public should know what is done each day: i.e.: drills, inspections, training, etc. Let them understand it's not just showing up at their house to put the fire out.....Should be a joint process between IAFF and FMBA and we should bring the volunteers into this too. Commissioner Waters will discuss this with Chief Byrnes further.

Discussion regarding the Harry Carter Proposal. Commissioner Jordan would like two commissioners to sit with him and go over it. Commissioners Jordan and Waters to meet with Mr. Carter to discuss points of interest in his proposal.

President Carson advises that the Jr. Firefighter program is officially underway with the volunteer fire company. They begin at age 16 after they have a physical. They start slowly and after a couple months, they can ride on the truck. SOG's are being drafted explaining what they can and cannot do. They must keep their grades up in school. If their grades fall, they are suspended. They have two members in now and two more applications. Commissioner Jordan advises that there is new legislation proposed for Jr. Firefighters. He'll keep the Board informed.

NEW BUSINESS – Commissioner Jordan advises that he spoke with Chip, Nick and All Robbins about a Fire Police Program and utilizing some of the members in Westlake. Fire Company is looking into the program and it will be a company issue. Commissioner Jordan has information he will send over to AI. The County has a full training program. Commissioner Baylis advises that he is trained to train, as well as Firefighter Nick Prioli.

Commissioner Waters advises the Board and Fire Company of the news item where people are stealing the brass nuts off of the fire hydrants. Discussion regarding the concerns over this.

Discussion regarding the Hydrants in Hartfield. Commissioner Waters to talk to Chief Byrnes on this matter.

A Question was raised as to the status of LOSAP. President Carson advises that the gentleman from the insurance company is supposed to be meeting with John Hussey to set up the program. Firefighter Nick Prioli building a program to help calculate everyone's percentages.

OPEN TO THE PUBLIC: None

Motion to accept a Resolution authorizing a closed-session or executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, by Commissioner Waters, Seconded by Commissioner Jordan. **ROLE CALL:** AYE; COMMISSIONER CONCATO: AYE; COMMISSIONER JORDAN: AYE; COMMISSIONER BAYLIS: AYE; COMMISSIONER WATERS: AYE; COMMISSIONER WALTER.

Meeting closed to the public for Executive at 8:20 p.m.

Executive session opened at 8:21p.m. In attendance are Commissioner Concato, Jordan, Baylis, Waters, Walter, Auditor Ron Petrics and Attorney Joseph Youssouf.

Executive session closed at 9:21 p.m.

Regular meeting reopened at 9:22p.m.

Discussion regarding fingerprinting. Administrative Clerk Brown to schedule fingerprinting for Jordan and Walters.

Nomination made by Commissioner Concato to make John Walter Vice Chairman, seconded by Commissioner Baylis. **ROLE CALL:** AYE; COMMISSIONER CONCATO: AYE; COMMISSIONER JORDAN: AYE; COMMISSIONER BAYLIS: AYE; COMMISSIONER WATERS: ABSTAIN; COMMISSIONER WALTER.

Discussions regarding the Auditor's recommendation to have an accountant prepare a quarterly report. Administrative Clerk Brown to solicit proposals for 2008 and 2009. Attorney Youssouf recommended Cheryl from District 4 too. Commissioner John Walter will assist Administrative Clerk Brown with the proposals.

Motion to adjourn the meeting at approximately 9:32 p.m. by Commissioner Waters, seconded by Commissioner Jordan. **VOTE: AYE:** Commissioners Concato, Jordan, Baylis, Waters and Walter **NAY:** None.

COMMISSIONER JORDAN, SECRETARY