

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30 p.m. by Commissioner Baylis on March 19, 2007.

PRESENT - Commissioners Baylis, Logan, Flora, and Eitel.

ABSENT -Commissioner Concato.

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

REORGANIZATION: Tape not working properly. From Commissioner Baylis notes it was decided as follows:

**REORGANIZATION OF THE
BOARD OF FIRE COMMISSIONERS, DISTRICT 3**

March 19, 2007

OFFICERS:

PRESIDENT: Edward Logan (term expires March 2008)

VICE PRESIDENT: Erik Eitel (term expires March 2009)

TREASURER: Robert Baylis (term expires March 2010)

ASSISTANT TREASURER: Carmine Flora ((term expires March 2009)

SECRETARY: Carmine Flora ((term expires March 2009)

COMMISSIONER AT LARGE: Robert Concato (term expires March 2010)

COMMITTEES:

BUREAU FIRE & SAFETY: Robert Concato
Alternate: Carmine Flora

EQUIPMENT: Robert Baylis
Alternate: Erik Eitel

PERSONNEL: (1) Erik Eitel
(2) Edward Logan
(3) Carmine Flora
(4) Chief Byrnes

STATE LIAISON: Kenny Byrnes
Alternate: Robert Concato

STATION MAINTENANCE: Robert Baylis
Alternate: Edward Logan

TOWNSHIP LIAISON: Kenneth Byrnes
Alternate: Edward Logan

PURCHASING AGENT: Kenneth Byrnes, Bonnie Brown, Doreen Logan, Robert Baylis, and Carmine Flora

CIVIL SERVICE AD HOC COMMITTEE: Carmine Flora, Kenneth Byrnes, and Attorney Joseph Youssouf

ATTORNEY: Joseph D. Youssouf, Esq.
137 Route 9 South
PO Box 809
Manalapan, NJ 07726
732-972-3010
732-972-1521 (fax)

ACCOUNTANT: Ronald C. Petrics, CPA
WithumSmith & Brown
1144 Hooper Avenue
Suite 202
Toms River, NJ 08753
732-341-8728
732-341-8787 (Fax)

NEWSPAPERS:	Asbury Park Press	Tri-Town News
	3601 Highway 66	Greater Media Newspapers
	Neptune, N.J. 07754	PO 5001
		Freehold, NJ, 07728
	(800) 822-9770	732-358-5200

Emergency Notices are sent to Asbury Park Press and Ocean County Observer

BANKS: Bank of America
West County Line Road &
Bennetts Mills Road
Jackson, N.J. 08527
(732) 905-2322
CD# #1000868094

New Jersey Cash Management
Dean Witter Trust Company
Harborside Financial Center
Plaza Two
Jersey City, N.J. 07311-3977
(800) 742-2823
Acct# 171-000083070

Sovereign Bank
302 Haddon Avenue
Westmont, NJ 08108
877-506-9352
Government Securities
Account #9551003942

Commerce Bank
7 N. County Line Road
Jackson, NJ 08527
(732) 942-0125
(732) 942-8250(Fax)
Acct# Payroll – 36326631
Acct#-General – 36326623
Acct#-Bureau – 36327557

Shore Community Bank
1130 East Veterans Highway
Jackson, NJ 08527
732-942-2970
732-942-8105
Money Market #570000026
CD – 6 Month #70065
CD – 12 month #70066

Payroll: QuickBooks - Intuit

The following Resolutions were ready by Attorney Youssef:

Resolution scheduling meeting dates for the year 2007. Motion to accept by Commissioner Eitel, Seconded by Commissioner Flora. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Resolution Designating Official Depositories of Fire District Funds for 2007. Motion to accept by Commissioner Logan, Seconded by Commissioner Flora. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Resolution Designating official Newspapers for the Year 2007. Motion to accept by Commissioner Logan, Seconded by Commissioner Eitel. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Resolution awarding a contract for Professional Services to Family Practice of Central New Jersey for 2007. Chiefs both questioned if this organization was working out, both gave their approval. Motion to accept by Commissioner Logan, Seconded by Commissioner Eitel. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Resolution appointing Ronald C. Petrics CPA District Auditor for the year 2007. Motion to accept by Commissioner Logan, Seconded by Commissioner Eitel. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Resolution appointing Joseph D. Youssef Board Attorney for 2007. Motion to accept by Commissioner Logan, Seconded by Commissioner Eitel. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Resolution establishes Rank of Lieutenant. Motion to accept by Commissioner Logan, seconded by Commissioner Flora. Commissioner Eitel requested an executive session prior to this resolution going out to vote. Attorney Youssef advised that the Resolution creating the position would need to be advertised with a hearing date, prior to finalization of this resolution.

Motion to accept a Resolution authorizing a closed-session or executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, by Commissioner Eitel, Seconded by Commissioner Logan. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Meeting closed to the public for Executive at 19:50 p.m.

Executive session opened at 19:50 p.m. In attendance are Commissioner Baylis, Flora, Eitel and Logan. Deputy Chief Byrnes, Administrative Clerk Brown and Attorney Joseph Youssef.

Executive session closed at 19:57 p.m.

Regular meeting reopened at 19:58 p.m.

Motion made to move the Lieutenants Resolution as previously read by Commissioner Eitel, seconded by Commissioner Flora. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

VOLUNTEER COMPANY REPORT – President Carson advises that the Fire Company has accepted the following members into the Fire Department pending their back ground check and looks for the Board’s approval: Nicholas Spaloss, Daniel Cintron, Anthony Giglio, Nicholas Panariello and Patrick Reed. Commissioner Baylis advises that he needs Relief Association paperwork on all new members. Board to table the approval of these members until after an executive session.

President Carson advises that after numerous complaints from their neighbors, the Hot Dog stand will no longer be active after April 1.

President Carson advises that they need to reschedule the company meeting that was previously postponed to discuss the company’s contract. Attorney Youssef advises that you only need 48 hours notice sent to the papers, but that it does not need to be published. Also the notice needs to be posted here. Commissioner Flora and President Carson agree for Monday night, March 26th at 8 p.m. Notice to be advised as a Regular meeting to discuss Personnel Contractual matters. Motion to schedule

meeting for Monday March 26th at 8 p.m. by Commissioner Eitel, seconded by Commissioner Logan. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

SECRETARIES REPORT - The reading of the minutes of January 2007 were waived and accepted as typed by Commissioner Logan, seconded by Commissioner Flora. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

The reading of the minutes of February 2007 were waived and accepted as typed by Commissioner Logan, seconded by Commissioner Flora. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

TREASURER'S REPORT – Commissioner Eitel read the summary of the report. Motion to accept the summary as read made by Commissioner Logan, seconded by Commissioner Flora. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Discussion regarding the closing of Wachovia's CD and the transfer of the funds over to Bank of America. Steps are being taken to transfer the funds to the high yields of interest each month.

ATTORNEY JOSEPH YOUSOUF - Rest of his items are for Executive Session.

CHIEF BYRNES REPORT - A report has been given to the Commissioners for review, as well as a Fire Prevention package for the Commissioners review. A copy of report is attached.

Chief Byrnes advises that 5505 was found to have problems with the bolts and extensive rusting. Brian from Hunter Jersey Peterbilt recommends that this be the second due out truck until the repairs can be made, which will be as soon as the weather breaks.

Brian has also found cracks in 5511's frame. Central State Fire Apparatus contacted and we were advised that he is 99 percent sure it will be covered by Warranty, but that the repairs will need to be done in Pennsylvania.

Chief Byrnes advises that Firefighter Grossman has returned from Disability as of today.

CHIEF'S REPORT – Chief Smith advises that the Chief's meetings are trying to be held twice a month now instead of once a month. There is just too much going on and a lot to get resolved. He will keep the Board informed. Currently they are working on some SOG's that will be utilized Township wide so all Districts are working on the same page.

Assistant Chief Fatovic addresses his concerns over the Radio issue. The constant troubles with this system since day one and the continued troubles that keep occurring. Assistant Chief Fatovic advises that the system was suppose to be repaired and then District 2 came up with a different solution that would be cheaper, but it still hasn't been resolved. He advises that we need a long-term plan to either install a new system so that we are not always repairing this one or fix this one the right way. Commissioner Baylis advises that the only way this will get done is if a letter is sent to each Board to get this done.

Chief Byrnes advises that the short term working out with ops 1 and ops 2. Chief Byrnes advised that the situation is that both companies are suggesting different things, so a third company was brought in – Wireless Communications, which the County uses. The first issue to be worked on is to switch the dispatching. There is no redundancy. This issue is being worked out as we speak. The second issue is the Antenna on the base station by the County. The cost of repair is \$260 for the interface change and it should be done within 2 to 3 weeks. When this is done Firefighter Burmeister will be reprogramming all the equipment and radios and will have this done in a couple of nights. There will be new channel line-ups and we will be off the air for 4 to 6 hours to change the tower over, once all the radios are changed. This should all take place within 6 weeks.

Chief Byrnes advises that a long-term plan is still needed to start striving to get into JPD's new system by using the PDS tower but still use the County Dispatch. Assistant Chief Fatovic says that five year planning is needed with the radios so that each Board can save up their monies. Commissioner Eitel advises that money will not be an issue to get this resolved. The safety of the firefighters should come first. Commissioner Logan suggested that a plan be written up for the Boards to sign off on it. Assistant Chief Fatovic advised that he would bring it back to the Chief's meetings. Past Commissioner Waters was asked if the joint board meetings worked and he advised that sometimes they did, sometimes they didn't, but at least the communication was there when they had the Joint Board meetings. Chief Byrnes advised that he would be sitting with Detective Siedler to help put the plan together. Chief Byrnes and Assistant Chief Fatovic will get together to discuss this issue.

OLD BUSINESS - Discussion regarding the Aerial truck. Commissioner Baylis advises that he must get the two sets of specs together and combine them before submitting them to the attorney to put out to bid. He'd like to see the bids go out on April 16th and receive the bids at the May meeting.

Discussion regarding the purchase of a Pumper. Commissioner Baylis advised that they looked at a Seagraves Pumper for \$385,000. It was used and a CAFS could be installed for \$32,000 and you would receive a credit of a \$1 for every mile. The truck was very impressive Commission Baylis advised.

Chief Byrnes advised that there was a sample package in the Chief's Report but that Commissioner Concato and him are still working on the vehicle usage finalization.

Chief Byrnes advises that that new blue and white rig does actually belong to Jackson First Aid but that there is a pilot program in the works with the police department to do EMS in which this will be used to assist the first aid. The program is planned to begin on January 1 of next year at the latest.

NEW BUSINESS – Chief Byrnes advised of a Battery problem with the New Defib units from the State, but that it was not a critical issue and would be resolved.

STRATEGIC PLANNING – No report.

OPEN TO THE PUBLIC – President Carson questions why the promotion for Lieutenant has to wait until the next meeting and why can't there be a special meeting to get this matter resolved quickly as it is much needed and deserved by the firefighter in questions. Further discussion regarding why District 1 is only paying district #3 \$68000. Chief Byrnes advised of the lost of rateables of 56 million and the agreement was when the District 1 rateables for Westlake came back to us, it was \$84 million and therefore the monies due District #3 were lowered for one year only to assist in this switch. However, it was noted that the agreement between the two districts allows for both parties to negotiate the monetary portion on a year-to-year basis. Chief Byrnes to talk to District one this week.

Motion to change the date of the Lieutenants second reading and the volunteer meeting to Thursday, March 29th at 8:00 P.M. by Commissioner Logan, seconded by Commissioner Eitel. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Motion to continue the Executive session from before regarding Personnel by Commissioner Logan, Seconded by Commissioner Eitel. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Meeting closed to the public for Executive at 20:55 p.m.

Executive session opened at 20:55 p.m. In attendance are Commissioner Baylis, Flora, Eitel and Logan. Deputy Chief Byrnes, Administrative Clerk Brown, Chief Smith, President Carson and Attorney Joseph Youssouf.

Executive session closed at 21:05 p.m.

Regular meeting reopened at 21:05 p.m.

Motion to accept Firefighter Nicholas Panariello by Commissioner Logan, Seconded by Commissioner Eitel. **VOTE: AYE** - Commissioners Logan, Flora, and Eitel. **NAY** – Commissioner Baylis.

Motion to accept Firefighter Nicholas Spaloss by Commissioner Logan, Seconded by Commissioner Eitel. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Motion to accept Firefighter Daniel Cintron by Commissioner Logan, Seconded by Commissioner Eitel. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Motion to accept Firefighter Anthony Giglio by Commissioner Logan, Seconded by Commissioner Eitel. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Motion to accept Firefighter Patrick Reed by Commissioner Logan, Seconded by Commissioner Eitel. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Commissioner Baylis advised that he would have the Relief Association paperwork for McGuinn, Mueller and Locana by Wednesday.

Motion to continue the Executive session from before regarding Personnel by Commissioner Logan, Seconded by Commissioner Eitel. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Meeting closed to the public for Executive at 21:07 p.m.

Executive session opened at 21:07 p.m. In attendance are Commissioner Baylis, Flora, Eitel and Logan. Deputy Chief Byrnes, Administrative Clerk Brown (excused for the beginning portion), and Attorney Joseph Youssouf.

Executive session closed at 22:02 p.m.

Regular meeting reopened at 22:02 p.m.

Chief Byrnes advised of the IAFC Conventions on August 20 2007 in Atlanta, Georgia. Looking for difference in hotel rate as he will be driving down with his family. Motion by Commissioner Logan to fund the IAFC Convention for Chief Byrnes, seconded by Commissioner Eitel. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Chief Byrnes advises that there is new legislation out there, bill 4058 introduced 2/22/07, which requires Firefighters to take and Autism training class. He will keep the Board advised.

Motion to close the public portion of the meeting at 22:04 p.m. by Commissioner Logan, seconded by Commissioner Eitel. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

Executive session closed at 22:30 p.m.

Regular meeting reopened at 22:30 p.m.

Motion to adjourn the meeting at 22:30 p.m. by Commissioner Logan, seconded by Commissioner Eitel. **VOTE: AYE** - Commissioners Baylis, Logan, Flora, and Eitel. **NAY** - None.

COMMISSIONER FLORA, SECRETARY