

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30 p.m. by Commissioner Walter on November 17, 2008.

**PRESENT** – Commissioners Jordan, Baylis, Waters and Walters

**ABSENT** - Commissioners Concato.

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

**VOLUNTEER COMPANY REPORT** – President Carson advised that there was nothing new to report. The room is underway and progressing nicely. They added wireless internet throughout the entire building. The Alarm Company is preparing price quotes for a door swipe on the new office.

Commissioners Waters asks about the heating and air for the new office. President Carson advises that it has all been resolved.

**SECRETARIES REPORT** – Motion to approve the minutes of October as typed, made by Commissioner Waters, seconded by Commissioner Walter. **VOTE: AYE:** Commissioners Jordan, Waters and Walters **NAY:** None.

**TREASURER'S REPORT** – Commissioner Walter reads the summary of the report. Motion to accept the summary as read made by Commissioner Walter, seconded by Commissioner Jordan. **VOTE: AYE:** Commissioners Jordan, Waters and Walters **NAY:** None.

Discussion regarding the Bank of America CD coming due on November 14. Administrative Clerk Brown advises that Sovereign Bank is the highest yielding bank at this time and recommends that the Bank of America CD be closed and moved to that bank. Motion to transfer the funds to Sovereign Bank by Commissioner Walters, Seconded by Commissioner Jordan. **VOTE: AYE:** Commissioners Jordan, Waters and Walters **NAY:** None.

Discussion regarding date and time to do the transfer. Administrative Clerk Brown to check on the seven-day allowance and see if the bank is open Saturday morning, otherwise they will meet on Monday at 9 a.m. to transfer the funds.

**ATTORNEY JOSEPH YOUSOUF** – No Report. Absent

**CHIEF BYRNES' REPORT** - A report has been given to the Commissioners for review. A copy of report is attached.

Chief Byrnes advises that the just received in the mail today the maintenance records from the MUA and he is reviewing that. He advised that he wrote a letter to the

Regency Club with his recommendations to repairing the damaged building. Chief Byrnes advises that there are two issues that need to be resolve (1) the disposition of 5501. Chief Byrnes advises that a David Burns from Toms River has inquired to purchase 5501 as well as the Volunteer Fire Company has requested to obtain 5501. He needs to know the Board's decision. (2) the disposition of 5504. 5504 is out of Service and needs a new transmission which can be \$2,000 to \$3,000 Discussion and questions raised as to the repairs made this year to this vehicle. Commissioner Jordan makes a motion to allow up to \$2,500 to repair 5504. If the amount goes over the \$2,500 limit, Chief Byrnes is to make phone calls to the Commissioners and they will make their decision then.

Regarding 5501, the volunteer fire company would like to refurbish it and make it a show piece and antique. President Carson expressed the Company's desires and explained that this is the last real American fire truck. They have a lot of connections and will get the labor donated. Commissioner Walter states that he would like to find out what Mr. Burns wants to pay for it and also have the Fire Company review the costs and time needed to refurbish 5501 and consider their resources to refurbish the truck. Commissioner Jordan would like to see the Volunteer Fire Company have the truck. Commissioner Waters asks about storage of the vehicle. Commissioner Walter advises that no decision needs to be made today. There is further discussion regarding the vehicle. President Carson advises that they can utilize this truck as a backup pumper until the new pumper arrives. Commissioner Waters ask if the company will be able to maintain it, once turned over to them. This would include maintenance, fueling and insurance. Board decides to keep the unit in service until the new pumper comes in. Once the new engine comes in, they will shift ownership over to the volunteers. The Board will talk with their attorney for all the legalities of transferring title to them.

**CHIEF SMITH'S REPORT** – A report has been given to the Commissioners for review. A copy of report is attached. Chief Smith advises that they found a hydrant out of service over the weekend and notified the appropriate authorities.

Commissioner Waters ask for the status of the crack on 5511. Chief Byrnes advises that it is getting looked into. The company wants to send it to South Dakota. There is a windshield issue also. The Dealer is in Pennsylvania. Brian from Hunter Jersey Peterbilt doesn't think it is a critical issue or he would have taken the truck out of service.

### **OLD BUSINESS** –

Discussion regarding the status of LOSAP. The representative from Lincoln came out to the Fire Company's meeting. We have received a verbal from the state and are awaiting Final written approval before we can move ahead.

Commissioner Jordan asks about the headsets on the truck. Chief Byrnes advises that we are expecting a price quote by tomorrow or the next day.

Commissioner Walter asks about moving the swipe to the bay. Chief Byrnes advises that the board decided not to do it. It was too costly because there is no electricity to that door and the wires would need to be run.

Discussion regarding the status of the District Study. Chief Byrnes advises that the survey instruments should be ready by the end of the week. They will be coming Wednesday night to be introduced to the Fire Company. They will do the same thing during the day with the career staff.

Discussion regarding Holiday coverage. Chief Smith advises that he spoke with his members and he does not anticipate the need for career staff on the day after Thanksgiving Day. He will check and let Chief Byrnes know by Wednesday. Commissioner Jordan questions the decision to have the career staff work on Veteran's day. There was a list and Commissioner Jordan thought that that was sufficient. Chief Smith advised that he told Chief Byrnes to put the Career Staff on. Question raised about Whitesville working by Commissioner Jordan and Chief Byrnes advised that Whitesville requested staffing and they are paying for the staffing. Commissioner Walter advises that he doesn't want to see the Board micromanage. He would seek a frame work so that the decision can be made in as much time as possible. Chief Byrnes doesn't recall having to report back to the Board. This item will be discussed further in executive session.

**NEW BUSINESS** – None

**OPEN TO THE PUBLIC:** None

Motion to accept a Resolution authorizing a closed-session or executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, by Commissioner Jordan, Seconded by Commissioner Waters. **ROLE CALL:** AYE; COMMISSIONER JORDAN: AYE; COMMISSIONER WATERS: AYE; COMMISSIONER WALTERS.

Meeting closed to the public for Executive at 8:02 p.m.

Executive session opened at 8:03 p.m. In attendance are Commissioners Walter, Waters, Jordan and Baylis. Chief Byrnes and Chief Smith.

Executive session closed at 8:20 p.m.

Regular meeting reopened at 8:20 p.m.

Motion to adjourn the meeting at approximately 8:20 p.m. by Commissioner, seconded by Commissioner. **VOTE: AYE:** Commissioners Concato, Jordan, Baylis, Waters and Walters **NAY:** None.

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**COMMISSIONER JORDAN, SECRETARY**