

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:05 p.m. by Commissioner Logan on October 15, 2007.

PRESENT – Commissioners Logan, Baylis, Concato and Flora

ABSENT - Commissioner Eitel

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

A Public Hearing was held with regard to the Bid specs received for the Aerial Platform. The explanations for throwing out the lower bidder were discussed, a copy of the report is attached hereto. In attendance was Matt Ambrosio, from Federated Fire; Mark Robinson from New Jersey Emergency Vehicles; and W. Michael Marquis from Rescue 1. There was no representative from Pierce present.

After the explanations were given, Mr. Ambrosio conceded that the truck did not meet the Board's specifications as outlined and he understood why his bid was being rejected and the Board would be awarding to the next highest bidder. Mr. Robinson also conceded that his bid did not meet the specifications, even though he was not next in line for the award.

Attorney Youssouf explains the bidding procedure and advises the Board that they may either award the bid or reject all bids at this meeting, as the 60 day deadline will expire prior to the next meeting.

Commissioner Concato makes a motion to award the bid to the next higher bidder, which is Pierce from Fire and Safety, for a bid price of \$892,500 with the alternates for a total price of \$894,636.00. Seconded by Commissioner Logan. **ROLL CALL VOTE: Commissioner Logan – AYE; Commissioner Baylis – AYE; Commissioner Flora – AYE; Commissioner Concato – AYE; Commissioner Eitel – ABSENT.**

Hearing closed at 7:23 p.m.

VOLUNTEER COMPANY REPORT – Discussion regarding changes made up to main station. They are still working on price quotes. President Carson advised of one quote so far.

Commissioner Logan asked the status of the First Aid Building and President Carson advised that they are working on it and he will be getting letter a letter to take down to townhall.

SECRETARIES REPORT – Motion to approve the September minutes as typed by Commissioner Baylis, seconded by Commissioner Concato **VOTE: AYE:** Commissioners Logan, Baylis, Flora, and Concato. **NAY:** None.

TREASURER'S REPORT – Commissioner Baylis reads the summary of the report. Motion to accept the summary as read made by Commissioner Logan, seconded by Commissioner Flora. **VOTE: AYE:** Commissioners Logan, Baylis, Flora, and Concato. **NAY:** None.

Corrective Action Plan read into the record. Motion to accept the Corrective Action Plan by Commissioner Flora, seconded by Commissioner Concato. **VOTE: AYE:** Commissioners Logan, Baylis, Flora, and Concato. **NAY:** None.

Resolution for transfer of funds was not prepared at this time. Tabled to end of meeting.

Discussion regarding the CD coming due on November 14th prior to the Board's next meeting. Board Authorized Administrative Clerk Brown to review the interest rates 10 days prior to, notify the Board members so a decision can be made and two commissioners will go with Bonnie to transfer the funds, if necessary.

ATTORNEY JOSEPH YOUSOUF – Attorney Youssouf gives update on the Budget process and the new cap laws.

BUREAU FIRE SAFETY REPORT – No Fire Official's report today due to the Fire Official's illness.

Chief Byrnes advises the Board of the Major Renovations with St. Aloysius Church and that they will be there on a daily basis until construction is completed.

CHIEF BYRNES REPORT - A report has been given to the Commissioners for review. A copy of report is attached.

Substation – Chief Byrnes advises that when the Heating unit was turned on over the weekend, the furnace room filled with smoke and triggered the alarm. Since that time, the heating unit has been repaired.

Chief advises that 5519 is expected back tomorrow and will be back in service. Other than that, all the trucks are up and running at this time.

Chief also advises that Firefighter Jay Zimmerman will be out until the middle of December due to a personal injury.

Discussion regarding 5505 and that there is major work to be done to the ladder truck. The board will have to make a decision when the final written report comes in as to whether or not to repair the unit. In the meantime, Commissioner Baylis, to contact Pierce about leasing a unit until such time as our new unit arrives.

CHIEF SMITH'S REPORT – A report has been given to the Commissioners for review. A copy of report is attached.

HEALTH & FITNESS COMMITTEE - No report

OLD BUSINESS – Chief Byrnes advises Board that the Doggie Park Ordinance was passed. We are awaiting for the Mayor to sign the Interlocal Service Agreement. A copy is in the Commissioner's folders. Motion to authorize President Logan and Secretary Flora to sign the agreement as soon as the Mayor has signed it. Motion by Commissioner Logan, seconded by Commissioner Baylis. **VOTE: AYE:** Commissioners Logan, Baylis, Flora, and Concato. **NAY:** None.

Discussion regarding the pros and cons of obtaining our gas at the Board of Education. Chief Byrnes is looking into the matter further.

Chief Byrnes advised that FEMA is working on the reimbursement of our participation with the Stafford Township Fire. The Board can receive 75 to 100% of our expenses back, ranging anywhere from \$3,000 to \$5,873. Chief will keep the Board advised.

Discussion regarding the Budget and the new rateables. Administrative Clerk Brown to attend seminar on Wednesday. Once all the documentation is in place, we will schedule another Budget hearing.

Chief Byrnes advised the Board that Frank McDonnell has been working on the updates to the Board's website.

Discussion regarding the SOG for the Vehicle usage. SOG to be found and presented and will be finalized at the next meeting.

NEW BUSINESS – None

STRATEGIC PLANNING: Meetings to be set up. Commissioner Eitel needs his list. President Carson advises that he has his list.

OPEN TO THE PUBLIC: Al Robbins thanks the Board and Administrative Clerk for the updates to the Executive session.

Commissioner Logan reads the updates to the Executive Session for the record.

a. Previously discussed in executive Session were the bidding documents and the options the Board had to proceed, which is being resolved at tonight's meeting.

b. Other executive session topics were the Volunteer Contract and the Whitesville contract, which are still under negotiation and not ready for public review.

Motion to accept a Resolution authorizing a closed-session or executive session for the purpose of discussing potential litigation; lawyer-client privileged material and personnel material. Subject matter to be released when it is no longer privileged, by Commissioner Baylis, Seconded by Commissioner Flora. **ROLL CALL VOTE: Commissioner Logan – AYE; Commissioner Baylis – AYE; Commissioner Flora – AYE; Commissioner Concato – AYE; Commissioner Eitel – ABSENT.**

Meeting closed to the public for Executive at 8:10 p.m.

Executive session opened at 8:11 p.m. In attendance are Commissioner Concato, Baylis, Flora, and Logan. Chief Byrnes, President Carson, Chief Smith, Commissioner Flemming of Fire District 1 and Attorney Joseph Youssouf.

Executive session closed at 9:26 p.m.

Regular meeting reopened at 9:26 p.m.

Motion to have the Contract for Pierce signed on behalf of the Board with the prepayment plan in effect, by Commissioner Flora, Seconded by Commissioner Concato. **ROLL CALL VOTE: Commissioner Logan – AYE; Commissioner Baylis – AYE; Commissioner Flora – AYE; Commissioner Concato – AYE; Commissioner Eitel – ABSENT.**

Motion to Have Administrative Clerk transfer the necessary funds for this months operations by Commissioner Flora, seconded by Commissioner Concato. **VOTE: AYE** - Commissioners Logan, Baylis, Flora, and Concato. **NAY** - None.

Motion to adjourn the meeting 9:30 p.m. by Commissioner Baylis, seconded by Commissioner Flora. **VOTE: AYE** - Commissioners Logan, Baylis, Flora, and Concato. **NAY** - None.

COMMISSIONER FLORA, SECRETARY