

The regular meeting of the Board of Fire Commissioners, District #3, was called to order at 7:30 p.m. by Commissioner Concato on June 16, 2008.

PRESENT – Commissioners Concato, Jordan, Baylis, and Waters.

ABSENT - None

This meeting was duly advertised in accordance with the open business-meeting act of the State of New Jersey.

VOLUNTEER COMPANY REPORT – President Carson advises that there are no new members this month.

President Carson advises that the Shed is in progress. They have started building the foundation for the concrete work and it should be poured this week.

Discussion regarding physicals and if any determination has been made. The safety committee has not met yet. Still getting price quotes and estimated. President Carson advises that the company is in limbo until a decision is made. Discussion regarding a bus that comes to the firehouse. Still a number of questions needs to be answered such as, whose suppose to be going, can the members go to their own doctor. Everything is under review by the safety committee and hopefully by next month there can be a decision made.

SECRETARIES REPORT – Motion to approve the minutes as by Commissioner Waters, seconded by Commissioner Concato. **VOTE: AYE:** Commissioners Concato, Jordan and Waters **NAY:** None.

TREASURER'S REPORT – Commissioner Concato reads the summary of the report. Motion to accept the summary as read made by Commissioner Jordan, seconded by Commissioner Waters. **VOTE: AYE:** Commissioners Concato, Jordan, and Waters. **NAY:** None.

Discussion regarding the 2nd quarter township funds. Motion to transfer the monies to the highest yielding account. Motion by Commissioner Waters, seconded by Commissioner Concato.

Discussion regarding the audit update. Administrative Clerk Brown advised that the audit has been worked on regularly and is hoping to have it completed by July.

ATTORNEY JOSEPH YOUSOUF – Discussion regarding local contract laws and the required compliance with the prevailing rates.

Discussion regarding the Defined contribution program. It was determined that our commissioners to not make enough to qualify for the program.

Board advised of a lot of different legislation trying to be paced regarding election dates, annual budget and procedures. Attorney Youssouf will keep the Board advised as the changes occur.

BUREAU FIRE SAFETY REPORT - A report has been given to the Commissioners for review, as well as a Fire Prevention package for the Commissioners review. A copy of report is attached.

CHIEF BYRNES REPORT - A report has been given to the Commissioners for review. A copy of report is attached.

Chief Byrnes advises that all trucks are in service with the exception of 5501, in which it is being stripped a little each day and the items being transferred over to the new 5505.

Chief Byrnes advised that all truck hose has been tested with the exception of 5521, which is scheduled tentatively for Wednesday.

Chief Byrnes is working with the Board of Education to get the gas usage up and running. New 5505 is due in some time tomorrow. Training will be on the 19th and 20th at 2 p.m. and again at 7 p.m. Actual training by Pierce on the 21st, 8 to 5.

Nothing new with the main station. Getting updated prices for the work to be done, but nothing can really be done until the shed is installed.

Chief advises that the first Jackson Day meeting is this week and the room has been offered as the Command

CHIEF SMITH'S REPORT – A report has been given to the Commissioners for review. A copy of report is attached.

HEALTH & FITNESS COMMITTEE –

OLD BUSINESS – Company in to review updating the alarm system and installing cameras to the system. No proposals in yet. Will keep the Board posted.

Discussion regarding the EMS protocol review. Chief Byrnes started doing some reports and looking at the data. He should have the report by the next meeting.

Letter from Schenkenberger not yet received. Insurance company needs it to close out their files. Administrative Clerk Brown to follow up with President Carson.

Commissioner Jordan reiterated his email discussing the Consolidation. He has been advised that the consolidation is dead. However in talking with the Administrator and the clerk, it was news to them. As of this past Monday, they had not been told. But we have been advised that that the township's next meeting there will be formal action to reject the one bid.

Discussion regarding the status of 5505 and 5501. Chief Byrnes advises that 5501 is out of service. The new 5505 is due in and until everything is all laid out and all agree, then everything can be permanently installed.

It was noted that the Fire Company would like to have 5501 donated to them so that they can restore it for parades. Commissioners advised that this decision will be made sometime in the future.

NEW BUSINESS – Commissioner Waters discusses NIOSH (National Institution for Occupations Safety and Health) He attended a seminar in West Virginia and talked with a great number of people stemming from office safety engineers, occupational health engineers and a few retired fighters. They discussed responsibility for firefighter's fatalities and nonfatal injuries. They further discussed Equipment failures, pipe waterway failure in western Pennsylvania. NIOSH is becoming involved in looking at all training records, command staff and dispatch, Fire Department SOPs and SOGs and various other information such as Turnout gear maintenance, repairs, self contained breathing apparatus reports. Their main goal is to help prevent injury. We should as ourselves if there is anything we could do to improve, how would we fair to an inspection from them, etc.

Discussion regarding the purchase of a used pumper...This is now a dead issue.

Chief Byrnes asks that since the Township planning committee has determined consolidation a dead issue, this Board has money in the budget for a study for consolidation. He recommends that we go full speed ahead with our own internal study. Dr. Harry Carter, a career and volunteer firefighter, Commissioner and served as president of the State Board of Fire Commissioners will provide this Board with a quote for the study. He will be able to tell us if our record keeping is sufficient, correct steps to make it better. What we are doing right, what we are doing wrong. Chief Byrnes to schedule another meeting for the 28th of June, 9 a.m. Saturday. Administrative Clerk Brown to advertise meeting, if three commissioners will be in attendance. Motion to proceed with his by Commissioner Concato, Seconded by Commissioner Jordan.

VOTE: AYE: Commissioners Concato, Jordan, and Waters **NAY:** None

Chief Byrnes discusses optional summer uniform as discussed at our last Labor Management meeting. Discussion regarding the usage. Commissioners agree for summer uniform except when they are out on inspections. Motion by Commissioner Jordan, Seconded by Commissioner Waters. **VOTE: AYE:** Commissioners Concato, Jordan, and Waters **NAY:** None

OPEN TO THE PUBLIC: Al Robbins discusses looking into Grants from another organization. They charge 5 to 10 percent gratuity based on what the grant brings in. Chief Byrnes advises that we have applied for 6 different grants and we keep getting Dear John letters. Chief Byrnes has written them, we've had a company write them for

us and we still get nothing. Al Robbins would like to see us use one of these organizations as he notices an awful lot of money coming out in grants.

Chief Byrnes advises that there are a lot of well known senators and congressmen who are pushing for the safety. They are taking some of the NFPA standards and no longer making them voluntary but making them mandatory. This will be done on the Federal Level. Chief Byrnes to keep the Board advised as they occur.

Commissioner Baylis arrives at 8:09 p.m.

Motion to accept a Resolution authorizing a closed-session or executive session for the purpose of discussing the replacement of the Commissioner's vacancy by Commissioner Baylis Seconded by Commissioner Waters. **ROLE CALL:** AYE; COMMISSIONER CONCATO: AYE; COMMISSIONER JORDAN: AYE; COMMISSIONER BAYLIS: AYE; COMMISSIONER WATERS.

Meeting closed to the public for Executive at 8:11 p.m.

Executive session opened at 8:12 p.m. In attendance are Commissioner Concato, Jordan, Baylis and Waters. Attorney Joseph Youssouf.

All candidates reviewed by the Commissioners and then Commissioners discussed their findings.

Executive session closed at 9:22 p.m. Motion by Commissioner Jordan, seconded by Commissioner Waters. **VOTE: AYE:** Commissioners Concato, Jordan, Baylis and Waters **NAY:** None

Regular meeting reopened at 9:23 p.m.

Commissioners advised the public that after reviewing all applicants, it is the Board's decision to appoint John Walters. The Board wishes to thank everyone who considered submitting their name. Motion to accept John Walters to the unexpired term of Commissioner Eitel by Commissioner Baylis, seconded by Commissioner Waters. **VOTE: AYE:** Commissioners Concato, Jordan, Baylis and Waters **NAY:** None Attorney to provide resolution for next meeting.

Motion to adjourn the meeting at approximately 9:25 p.m. by Commissioner Waters, seconded by Commissioner Jordan... **VOTE: AYE:** Commissioners Concato, Jordan, Baylis, Waters. **NAY:** None.

COMMISSIONER JORDAN, SECRETARY